SEATTLE UNIVERSITY
YOUTH INITIATIVE

Fund for Engagement 2011-2012

About the Fund: The Seattle University Youth Initiative (SUYI) Fund for Engagement supports the expansion of existing or the creation of new activities related to the Initiative. All proposed activities should occur during the 2011-2012 academic year. The program is coordinated by the Center for Service and Community Engagement and guided by a Fund for Engagement Advisory Committee representing the campus and the wider community. In developing proposals, applicants are encouraged to draw upon the SUYI Action Plan as well as a list of 2011-2012 SUYI community needs. Proposals are sought in four areas:

(1) Innovative and sustainable program development which builds long-term partnerships between campus and SUYI neighborhood;
(2) Curriculum enhancement within a department or college/school to engage students in deep learning;
(3) Community-based research that supports SUYI community partner/s or SUYI research needs; and
(4) Programs and events that mobilize student clubs and organizations to support the strategic priorities of the Youth Initiative.

Example of Activities: We are seeking proposals that engage one or more of the following types of activities: (1) redeveloping internship, practica, clinical or field placements to significantly connect with SUYI neighborhood organizations and institutions, (2) strategic planning around department curricula to enhance SUYI related community-based learning opportunities for students, (3) enhancing existing or creating new programs that provide a service to SUYI neighborhood organizations, youth and families, (4) offering workshops on specific topics related to SUYI goals and/or working with SUYI community partners and (5) planning events in partnership with the community. Proposals may be for planning or implementation of activities.

About the Awards: Awards granted in Spring 2011 will be available for use between July 1, 2011 and June 30, 2012. A total of up to $50,000 will be granted. There is no fixed amount for each grant, although there is a set of criteria (presented below) that will guide decisions.

Eligibility: Current faculty staff, and students of Seattle University are eligible to apply, with the following considerations:

- Except for faculty who are not on contract during the summer, these grants may not be used for salary supplement of SU employees.
- Funds may not be used to buy-out course release time or for conference travel.
- Any proposed research should lead to a community benefit related to SUYI.

- All proposed projects require the approval of the applicant's dean, department head or a primary faculty/staff advisor (for students).

Process: Submit the completed proposal by email to the Seattle University Youth Initiative (SUYI@seattleu.edu) by 9:00am on **Monday, May 23, 2011.** Proposals will be reviewed and decisions will be made by the end of Spring Quarter.

Application Format:

- Cover page *(use form below)*
- Project description *(written for an audience of colleagues not in your area of expertise. 1,500 word limit.)*
    - Purpose and goals
    - Scope of activities
    - Implementation timeline
    - Alignment with SUYI strategic priorities and community needs – learn more here. Key community needs include:
        - Academic support for local youth
        - Parent and family engagement
        - Support for organizations
    - Resources *(include all funding and expected resources dedicated to the project and an itemized budget)*
    - Partnerships *(describe who will be involved in this project and what they will do)*
- Qualifications/experience of applicants for completing this project *(500 word limit)*
    - Demonstrate ability to accomplish the proposed project
    - Demonstrate an established relationship with community partners or a plan to initiate relationship-building with partners

Selection Criteria:

- Viable timeline for implementation
- Clarity of proposal - needs to be easily understood by readers not in the specific area of expertise
- Expected impact on 2011-2012 SUYI community priorities (list can be found here)
- Direct connection to the overall goals, strategies and outcomes of the SUYI Action Plan (learn more by reading action plan here)
- Applicant's prior community engagement experience with specific emphasis on SUYI community partners
- Plans for continuing activities in future years

Reporting Requirement: By June 1, 2012, grant recipients will be expected to prepare a brief final report to include:

- Results summary (250 word limit) for report to donor and for SU marketing/publications
    - activities of the project
    - impact of the project (including ongoing results expected)

- Lessons learned that can be applied to future projects
- Plans to sustain the activity once Fund for Engagement support ends
- Resources used, final itemized budget
- Photos that can be used for marketing/publication

In addition, recipients will be expected to attend occasional meetings to report on plans and results related their projects.

Fund for Engagement Cover Page 2011-2012

Contact Information

Primary Contact Name:	
Title:	
Department/Organization:	
Campus Address:	
Phone:	
E-Mail Address	

Other Applicants

Name:	Department/Organization:	Email:	Status:

Request Details

Proposal Title (no more than 8 words):	
Proposal Summary (no more than 100 words):	
Amount of Request:	$
Date/Duration of Proposed activity:	

Dean/Supervisor/Advisor Approval

Name (Print):	Signature:
Date:	

Completion Checklist:

- ✓ **I have reviewed the SUYI Strategic Priorities and Community Needs.**
  - Action Plan
  - Community Needs

- ✓ **I have connected to my division/school's Liaison.**

- ✓ **I have gotten approval from my dean/supervisor, or if I'm a student, I have the support of a faculty/staff advisor.**

- ✓ **My proposal has a viable timeline for implementation in 2011-2012.**

- ✓ **I understand that if I receive a grant, I will be expected to attend occasional meetings and report on progress/results periodically.**

- ✓ **My application is complete:**
  - Cover page
  - Project description *(1,500 word limit)*
  - Qualifications/experience *(500 word limit)*