SEATTLE UNIVERSITY

OFFICE OF THE REGISTRAR & OPERATIONS
901 12th Avenue
P.O. Box 222000
Seattle, WA 98122-1090
(206) 296-8030; Fax: (206) 296-2443
E-mail: registrar@seattleu.edu

NAME CHANGE NOTIFICATION

(RMRUNCRC)

~ Print in Ink ~

Student ID Number: _____ Phone Number: (_____)_____
Area Code

Student Legal Name: _____ SU Email: _____@seattleu.edu
Last First Middle

College or School of major: _____ Major or Program _____

□ Current Student □ Former Student Birthdate: _____

▶ Student Signature: _____ Date: _____

. FORMER NAME: _____
Last First Middle

. NEW NAME: __
Last First Middle

(NOTE: THE COMPUTER SYSTEM ALLOWS A MAXIMUM OF ONLY 30 CHARACTERS FOR YOUR FULL NAME.)

CHECK ONE: *LEGAL DOCUMENTATION MUST BE PROVIDED*

□ Please correct the data entry error of my name. The correct spelling is found on one of the attached documents:
- □ Driver's License/State ID Card *~ OR ~*
- □ Social Security Card *~ OR ~*
- □ Passport

□ Please change my legal name(s).
I have attached a copy of my legal documentation in the form of (check one):
- □ Passport *~ OR ~*
- □ Court Order/decree *~ OR ~*
- □ Marriage License *~ OR ~*
- □ Driver's License/State ID Card *~ and ~* a Social Security Card

Would you like your email address and SU Online user name changed? □ Yes □ No

*** PICTURE ID REQUIRED WHEN SUBMITTING THIS FORM ***

REGISTRAR'S OFFICE USE ONLY

- □ Historical
- □ HelpDesk – Display Name Only
- □ HelpDesk – Username Change

Change made by:_____
Initial Date